

How to set up email with Outlook.

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1. Click on **Tools**.
2. Select **Accounts Settings**.
3. Click on the **Mail** tab.
4. Click on **New** button and then on **POP3 Mail**.
5. Select the Check Box to Manually Configure Settings and click on **Next**. Then choose **Internet Email**
6. Enter the **email address** as [username@ntinet.com](#) or (email@yourdomain.com) and click on **Next**.
7. In the box **Incoming mail POP3 settings** enter **mail.ntinet.com**.
8. In the box **Outgoing mail SMTP settings** enter **smtp.ntinet.com**.
9. Under Login Information, enter the **username** (email address) and **Password**.
10. Click on the **More Settings** button and select the **Outgoing server tab**.
11. Enable the check box for **My server requires SMTP authentication**.
12. Click **OK** to close window.
13. Click **Next** then **Finish**.

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